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DISCUSSION AND AGREEMENT ON THE PROPOSED WAY FORWARD

Prior to the meeting, Peter Pearson had circulated a discussion paper on proposals for the restructuring of Uttlesford Futures together with copies of the responses which had been submitted by the various parties.

Peter Pearson said that there had been general acceptance of the management structure proposals. He said that partners would need to accept that their role required a commitment to take issues back to the various organisations and obtaining support. There also needed to be clear guidelines and targets by which the group could be judged.

Paul Garland suggested that LA21 needed to be part of the management committee as it had a significant role to play because of its sustainable development brief and being an umbrella group for environmental groups within the District.

Councillor Catherine Dean said that the issue of chairing the meetings should be looked at and options such as chairing on a rotational basis should be considered. Alex Stewart also asked that the secretariat for the new group should stay within one of the statutory organisations. However, David Westcott drew attention to the response from Sue Sumner which suggested that the secretariat should be located within the voluntary sector.

- Action:
- 1 Peter Pearson to develop proposals further having taken into account the comments made at the meeting and report back to a future meeting;
 - 2 Alex Stewart and Sue Sumner to discuss where the role should sit and action their joint decision.
 - 3 Alex Stewart to provide an update on the action plan to the next meeting of Uttlesford Futures.

5

OLYMPIC BID REQUEST

The Chairman reported that she had received a letter from the East of England Regional Assembly (EERA) asking for support for the London Olympic bid.

- Action: A statement of support be sent to EERA.

6

COMMUNITY SAFETY ACTION TEAM

Sue Harrison reported that at the last meeting of the Community Safety Action Team, the group had been asked to complete a self-assessment of the effectiveness of the partnership. It had been suggested that the document should be redesigned to make it more appropriate to that group and to be more relevant to rural areas.

Sue Harrison also reported that at that meeting, concern had been expressed about the delays which Saffron Walden retained fire fighters were experiencing due to the traffic congestion within the town centre. She said that there also appeared to be an increase in people not giving way to retained fire fighters and other emergency vehicles and said that the Fire Service would be carrying out a publicity campaign and looking at ways in which retained fire fighters could make their vehicles more identifiable when responding to emergencies. It was also suggested that a press release should be produced which could be used by the local media and parish magazines.

Action: Peter Pearson to draw to the attention of County Highways the traffic congestion problems within Saffron Walden.

7 **PETER FULLER-LEWIS**

The Chairman reported that Peter Fuller-Lewis would now be representing the Patient and Public Involvement (PPIF) as well as the UALC.

8 **NEXT MEETING**

It was agreed that the date of the next meeting would be notified shortly and was likely to be in January 2005.